



**SOUTHERN POWER DISTRIBUTION COMPANY OF A.P.LIMITED**  
**CORPORATE OFFICE::TIRUPATI**

**Circular Memo.No.CMD/CGM/HRD/JS/HR/GM/HR-I/DGM.ADM/PO.ADM/JPO-II/D.No.486/25, Dt:24.05.2025.**

**Sub:-** Estt., - APSPDCL/TPT - Energy Assistants (JLM Gr-II) working in APSPDCL - Service conditions and benefits /Allowances being extended to the Energy Assistants (JLM Grade-II) from time to time - Grievances raised by the Unions/Associations - Minutes of HR Committee meeting held on Dt:11.01.2024 and 21.03.2025 - Certain instructions - Issued.

**Ref: -** 1. S.O.O. (CGM-HRD) Ms.No.180, Dated: 14.02.2022.  
2. S.O.O. (CGM-HRD) Ms.No.672 Dated: 28.10.2022.  
3. S.O.O. (CGM-HRD) Ms.No.688 Dated: 01.02.2023.  
4. S.O.O. (CGM-HRD) Ms.No.694 Dated: 03.08.2023.  
5. S.O.O. (CGM-HRD) Ms.No.1714, Dated: 06.11.2023.  
6. Memo.No.CMD/CGM/HRD/JS/HR/GM/HR-I/DGM.ADM/PO.ADM/D.No.736/23, Dt.30.12.2023.  
7. Memo.No.CMD/CGM/HRD/JS/HR/GM/HR-I/DGM.ADM/PO.ADM/D.No.27/24, Dt.17.01.2024.  
8. Lr. No. SE/O/KNL/EE-TECH/PO/JAO/ADM/S2/D. No. 1789/24, Dt: 20.06.2024.  
9. Memo.No.CMD/CGM/HRD/JS/HR/GM/HR-I/DGM.ADM/PO.ADM/D.No.348/24, Dt.19.07.2024.  
10. Memo.No.CMD/CGM/HRD/JS/HR/GM/HR-I/DGM.ADM/PO.ADM/D.No.349/24, Dt.19.07.2024.  
11. Memo.No.CMD/CGM/HRD/JS/HR/GM/HR-I/DGM.ADM/PO.ADM/JPO-II/D.No. 934/24, Dt: 24.12.24.  
12. Minutes of the meeting held on 21.03.2025 received vide Lr.No.JMD/Addl.Secy/DS (Estt.IR & R)/AS/PO(IR)/HR-C/1873876, DT:07.05.2025.

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The attention of all the Superintending Engineers/Operation/APSPDCL and Executive Engineers/Operation/APSPDCL is invited to the references 1<sup>st</sup> to 11<sup>th</sup> cited wherein, instructions were issued from time to time relating to the service conditions and benefits/Allowances being extended to Energy Assistants (JLM Gr-II).

2. In continuation to the above orders and in pursuance to the minutes of the meeting held on 21.03.2025 received vide reference 12<sup>th</sup> cited, all the Superintending Engineers/Executive Engineers/Operation are hereby directed to pay the following allowances to the Energy Assistants (JLM Gr.II) in addition to the other allowances:

- i. Medical Allowance
- ii. Conveyance Allowance

3. All the Superintending Engineers/Executive Engineers/Operation/APSPDCL are hereby directed to follow the above instructions scrupulously.

**K. SANTOSHA RAO**  
**CHAIRMAN & MANAGING DIRECTOR**

**To**

All the Superintending Engineer's/Operation/APSPDCL  
All the Executive Engineer's/Operation/APSPDCL

**Copy to:**

The Chief General Manager/HRD/Corporate Office/Tirupati  
The General Manager/IT&SAP/Corporate Office/Tirupati  
The Company Secretary/APSPDCL/Tirupati  
All the Senior Accounts Officers/Operation Circle/APSPDCL  
The Pay Officer/SPDCL/Tirupati  
All the Accounts Officers/Expenditure/APSPDCL  
All the Deputy General Managers/APSPDCL  
All the Personnel Officers/APSPDCL  
PS to the CMD/APSPDCL/Tirupati  
PA to the Director/Technical/APSPDCL/Tirupati  
PA to the Director/Projects & IT/APSPDCL/Tirupati  
PA to the Director/Finance/APSPDCL/Tirupati  
The Stock file.

**// FORWARDED :: BY ORDER //**

  
**PERSONNEL OFFICER**